



**ADRIAN & BLISSFIELD RAIL ROAD COMPANY
RIGHT-OF-WAY USE PERMIT APPLICATION**

(for use/access within 50 feet of railroad track on the Adrian & Blissfield Railroad Company, Jackson & Lansing Railroad Company, Detroit Connecting Railroad Company, Lapeer Industrial Railroad Company, Charlotte Southern Railroad Company, and any future subsidiary railroad)

RAILROAD: (please check one):

- Adrian & Blissfield Rail Road Company
- Detroit Connecting Railroad Company
- Lapeer Industrial Railroad Company
- Jackson & Lansing Railroad Company
- Charlotte Southern Railroad Company
- Other: _____

PROJECT/PURPOSE: (Please check all that apply)

- Crossing
- Industry Track
- Utility
- Special Land Use
- Roadway/Trail
- Other: _____

APPLICANT INFORMATION:

Company or Applicant Name: _____
(Complete legal name to appear on Permit and/or License Agreement)

Company Address: _____ City: _____ State: _____ Zip: _____

Company Phone: _____ Company Fax: _____

Contact Person (name & title): _____

Phone: _____ Cell: _____ Email: _____

On-Site Contact (name & title): _____

Phone: _____ Cell: _____ Email: _____

Are you applying as a contractor for another entity's project? Yes No

If Yes:
 Project Name: _____
 Company Name: _____
 Contact Person: _____
 Contact Phone: _____
 Contact Email: _____

If No:
 Contractor Name: _____
 Will contractor be working on-site?
 Yes No

PROJECT INFORMATION:

Will facility be located entirely within confines of a Public Right-of-Way? Yes No

If yes, provide conclusive evidence for verification from the appropriate Road Authority indicating acceptance of proposed installation.

Does project meet the AREMA Technical Standards? Yes No

Engineering plans and specifications must be completed in accordance with published AREMA Technical Standards. Failure to do so will delay the review process. Any application failing to conform to railroad minimum standards will delay processing. If there is a valid reason why compliance with the railroad standards is not possible, these reasons must be clearly explained in writing.

Will work occur within 50 feet of railroad tracks: Yes No

If yes, (1) Railroad Protective Liability Insurance will be required in addition to general liability insurance. Insurance certificates must be submitted at the time the agreement and/or permit are executed. (2) Flagging is usually required, as determined by the railroad. A flagger must be requested a minimum of 2 weeks before work begins using the ADBF Flagging Request Form. Please review ADBF's Flagging Policy carefully.

Facility to be installed is a: New facility Upgrade of an existing facility

License fees, if required, must be submitted at the time you execute and return the agreement. If an upgrade, please identify and attach a copy of the current agreement for the facility.

Estimated Start Date: _____ Estimated Duration (days/hours): _____

Location (provide detailed description including legal description, street address, Railroad milepost, if known, closest cross street and/or attach a map):

Activity Description (provide detailed explanation of all activities to take place on Railroad property - include purpose, need, and construction methods). Attach separate sheet if necessary:

APPLICATION FEES AND ATTACHMENTS:

- \$1,500.00 Application Fee (standard processing time is approximately 8 weeks)
- \$10,000.00 Rush Fee (reduces processing time to 2 weeks)
- Plans/Drawings: PDF file or 11x17 print out. Include Railroad ROW, streets, distance from tracks and streets, railroad mileposts if available, and any distinguishing landmarks.
- Certificate of Liability Insurance

CERTIFICATION:

I certify that this application is completed. I understand that processing cannot begin until railroad has received completed application, including necessary plans and specifications and applicable fees. Missing, incomplete, or inaccurate information will delay processing or result in denial of the application. I understand that all permits are subject to approval by the railroad, and an approved permit is required PRIOR to any entry onto railroad property.

Applicant Signature: _____ Date: _____

Printed Name: _____ Title: _____

Note: If application is approved and a permit is issued, an additional administrative fee will be required together with certificates of insurance meeting ADBF requirements.

SUBMISSION INFORMATION:

Mail:

Adrian & Blissfield Rail Road Company
Attn: ROW Permits
2163 Commons Parkway
Okemos, MI 48864-3987

Email:

rowpermits@abrailroad.com